**Cyngor Cymuned Dwyriw Community Council**

Llwyn y Brain

Adfa

Newtown

Powys

SY16 3DA

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The **ANNUAL MEETING** of Dwyriw Community Council will be held on

**Thursday 25 May 2023 at** **7.00pm in Adfa Village Hall**

**Agenda**

1. Election of officers

a) Chairperson

b) Vice chairperson

2. Apologies for absence

3. Minutes of the AGM 2022

4. Finance

a) Annual donations

b) Clerk’s salary

c) Review of banking and charges

d) Review of Burial Ground charges

e) Review of Fidelity Guarantee

5. Annual review of Council documents and policies

a) Standing Orders

b) Financial Regulations

c) Risk Assessment Policy

d) Risk Assessment of Council Assets

e) Model Code of Conduct

f) Members Register of Interests

6. Annual Report

Sarah Yeomans

Clerk to the Council

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**www.dwyriwcommunitycouncil.co.uk**

The Council Welcomes Correspondence in Welsh or English/Mae’r Cyngor yn croesawu gohebiaeth yn y Gymraeg neu’r Saesneg

**Cyngor Cymuned Dwyriw Community Council**

**Minutes of the Annual Meeting held in Adfa Village Hall on**

**Thursday 25 May 2023 at 7.00pm**

**Present** at the meeting were Cllrs Booth (Chair), Owen, Hawtin, Jerman, Gethin, Francis, County Cllr Hulme, and the Clerk Sarah Yeomans.

**1. Election of Officers**

Cllr Owen proposed that Cllr Booth remain in post as Chair for a further year, this was seconded by Cllr Jerman, and all were in favour. Cllr Francis proposed that Cllr Owen remain as Vice Chair, this was seconded by Cllr Jerman, and all were in favour.

**2. Apologies for Absence**

Cllrs Adcock and Heward

**3. Finance**

**a)** **Funding Applications:**

The council had received 9 applications for funding during the previous year. Councillors agreed to fund three causes, one of which was not on this list but would be of benefit to the local community:

i) Wales Air Ambulance - £85, Cheque - 100563

ii) The DPJ Foundation - £85, Cheque - 100564

iii) Macmillan Cancer Care - £80, Cheque - 100565

**b) Clerk’s Wages**

It was agreed that this decision would wait until the new pay scale was issued by the NALC.

**c) Review of Burial Ground Charges**

The Council agreed to leave the Burial Charges the same.

**d) Review the Fidelity Guarantee**

The Councillors were happy with the current cover of £150,000.

**4. Annual Review of Council Documents and Policies**

**a) Standing Orders** – The Standing Orders were reviewed and approved.

**b) Financial Regulations –** The current Financial Regulations were reviewed and

approved.

**c) Risk Assessment Policy –** The current Risk Assessment Policy was reviewed and

approved.

**d)** **Risk Assessment of Council Assets** – The Clerk had carried out a risk assessment

of council assets and presented the findings to the council.

**e) Model Code of Conduct –** The 2008 Model Code of Conduct was accepted for

the coming year.

**f) Members Register of Interests –** These were reviewed and approved.

**5. Annual Report 2022/23**

Ten council meetings were held across the year, eight in Adfa and two in Llanwyddelan.

A number of planning applications had been received across the year and the usual reports of potholes in various places were sent on to Powys Highways.

Two councillors met with Highways officer Chris Lloyd in July to discuss the ongoing problem of speeding through the villages and the problem of HGVs trying to access Llanllugan along unsuitable roads.

Signs were erected by Highways to address the HGV problem later in the year but, although speed measuring tubes had been promised at the same time, these had still not been set up by the end of April.

Speed safety organisation ‘Gosafe’ suggested that volunteers could go out with speed guns, but it was decided to wait until the proposed 20mph speed restrictions come in nationally first to see if this makes a difference.

At the July meeting it was agreed that the BT Kiosk at the Drain turn in Cefn Coch would be offered for sale, and following bids from two members of the community it was ultimately sold for £350.

A £365 donation was made for the upkeep of the burial ground following a burial at Llanllugan and two tenders were received for the grass cutting requirements for the next two years. The contract was ultimately awarded to Mr Gareth Andrew.

The 2020/21 Audit carried out by Audit Wales highlighted the fact that the Clerk must become an employee, rather than be self-employed, and the council would be required to operate PAYE. At the January meeting it was agreed that a local accountant would be asked to operate this.

During the year it became compulsory for a council to have a training plan in place, and a plan was agreed at the beginning of 2023. Two councillors per year would carry out an online training course and a budget was allocated for this.

The fibre Broadband project has been slowly progressing with two cabinets now installed ready to bring the required fibre to the area. It is hoped that by the end of 2023 everyone interested will finally be connected, but time will tell.